

Guidance on recording hospital issue only drugs on practice systems

It is important to have a reliable and safe method for recording all the medications that patients are prescribed no matter which prescriber takes responsibility for its issue. The majority of medication prescribed to patients will usually be managed by the patient's general practice. However, a significant number of patients receive treatments that are traditionally regarded as being, for example, hospital based and often these treatments remain the responsibility of the hospital or other specialist. This responsibility usually includes the on-going prescribing of medication(s) e.g. red drugs or pink drugs on the Cornwall Joint Formulary. In these cases, it is crucial that the patient's general practice is both aware of the status of the medication and is able to record its existence on the practice system, whilst at the same time avoiding any undue risk to the patient from inappropriate issues, etc.

The two main areas of concern when it comes to these hospital issue only drugs are firstly to avoid the risk of inadvertent issue of these drugs from the practice and secondly to maintain patient confidentiality where this is important to the patient. In addition, it is clearly an advantage to record these drugs in a way that enables the clinical system to highlight any potentially harmful drug interactions.

Appendix 1 (EMIS web) and appendix 2 (SystemOne) show methods of recording hospital issue only drugs on practice systems.

- These methods have the following advantages:
 - The patient has a full set of medicines on one screen/
 - The hospital issue only drug is integrated into the automated alert system and therefore you will be notified of any significant interactions, etc.
 - The hospital issue only drug will be listed on the clinical systems summarised care record.
- But, be aware:
 - There is a small risk of the hospital issue only drug being inadvertently prescribed.
 - The hospital issue only drug will be listed on the right-hand side of the script (repeats list) whether it has been issued or not which could be undesirable for confidentiality reasons in some patients e.g. HIV.
 - If the practice has their system set to delete medication if not issued after a fixed period of time the hospital issue only drug will go into past drugs.

A system should be in place to ensure that hospital issue only drugs are removed or amended on practice systems as and when notified by secondary care or other specialist prescriber.

Please also see NHS Digital: <u>Recording medicines prescribed elsewhere into the GP</u> <u>practice record</u>



Appendix 1: method of recording hospital issue only drugs on EMIS web

Use snomed code 394995008 to document that the patient has a hospital prescription. If using read codes the code is 8B2D (hospital prescription).

1. From the patient's medication screen click the add drug button.

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2. In the pop-up window that appears search for the red drug using the name field in the same way you would normally search for medication. When you have selected the correct drug, complete the dosage and quantity fields as below.

Click the issue later button when complete.



3. The medication will now be shown along with the GP prescribed medication but with the warning of 'CONSULTANT/SPECIALIST PRESCRIBED: DO NOT ISSUE' below the drug name. To make the system move the drug to a separate window select the red drug and right click, select issue from the list of options that appear.

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4. A new pop-up window will appear, from the row of tabs at the top, select change all. From the list of options that appears select 'hospital (no print)'. It will then ask for a prescriber name, enter the prescribers name if known or enter consultant/specialist if not. When complete click on 'approve and complete' at the bottom of the window.



5. The red drug is now listed in a separate section below the GP prescribed medication and clearly marked as hospital. This means a full record of the patients medication is shown, with a reduced risk of the medication being issued in error.

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A Hydroxocobalamin 1mg/1ml solution for injection ampoules As Directed, 1 ampoule		
B Trimethoprim 200mg tablets One To Be Taken Twice A Day, 6 tablet		
C Warfarin 3mg tablets Take As Prescribed In Anticoagulant Treatment Book, 120 tablet		
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Appendix 2: method of recording hospital issue only drugs on SystmOne

Use snomed code 394995008 to document that the patient has a hospital prescription. If using read codes the code is. Xalng (hospital prescription)

1. Select the patient and right click on the medications tab on the clinical tree. From the pop-up list that appears select 'record other medication'.

PROFILE OTHER HCP	Last medication review recorded on 09 Aug 2024 by the local Admin/Clinical Support Access Role) . Next due	on 09 Aug 2025. Record medication review P	Read code (XaF8d)	
Tabbed Journal	Start Date V Drug Stopped: 20 Aug 2024 Clinical grounds by 28 capsule - take daily whilst on NSAD	Scheduled E., Da., I	fedication Type	Flag
SystmConnect Requests (133)	20 Aug 2024 Paracetamol 500mg tablets 100 tablet - Take two tablets up to four times a day when needed for pain	01 Sep 2024 12	VHS medication	
Medical Drawings (9)	20 Sep 2024 Amosicilin 500mg capsules Stopped: 20 Sep 2024 Prescribing error (test) by 15 capsule - Take one 3 timesiday for 5 days	25 Sep 2024 5	HS medication	18
Media B New Acute	2024 Duloxetine 30mg gastro-resistant capsules 28 capsule - Take one daily	18 Oct 2024 28	VHS medication	
Record Other Medicat	2024 Epimax original cream (Aspire Pharma Ltd) 500 gram - use as directed	18 Oct 2024 28	VHS medication	10
Presc Supply/Administer fro	1PGD 2024 Amoxicillin 500mg capsules 28 capsule - Take two twice daily for 7 days	05 Nov 2024 5	VHS medication	
MED3	2024 Paracetamol 500mg tablets 100 tablet - Take two tablets up to four times a day when needed for pain	12 Nov 2024 12	VHS medication	
Refer Show Medication Hist Comm Show Side Effects	2024 salbutamol capsules (for inhalation) 200micrograms 100 capsules - inhale 1 dose as needed	28 Nov 2024 28 1	VHS medication	B ^{SN}
Recor Print Drug Schedules	2024 Amgevita 40mg/0.8ml solution for injection pre-filled pens (Amgen Ltd) 1 - CONSULTANT/SPECIALIST PRESCRIBED - DO NOT ISSUE	,	lospital	Ηš
🖬 Goals 🏓 Tree Configuration	2024 Prednisolone 5mg tablets	09 Nov 2024 5	VHS medication	19

2. In the pop-up window that appears search for the hospital drug the patient has been prescribed by entering its name in the drug box. Tick Hospital Medication.

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- 3. Once the drug has been selected complete the other boxes as follows:
 - Dose: 'CONSULTANT/SPECIALIST PRESCRIBED: DO NOT ISSUE'
 - Quantity: Lowest possible quantity possible e.g. 1 tablet or 1ml).

When complete click ok.

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4. The hospital drug will be displayed in a separate section beneath the GP prescribed medication list on the repeat template page. The medication will not be issued but the system will flag up potential interactions and give a complete record of the patients' current treatment.

Repeat Templates (Current repeats)					
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14 Repeat templates					
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1 Other Medication					

This document has been produced to support practices. If you require further information, please refer to your relevant practice policy, practice manager or to your systems supplier.

Version control

Version number	Revision date	Revision by	Nature of revisions
2.1	November 2024	Stacie Tregonning Senior clinical pharmacist Anne Jones Pharmaceutical Advisor	Updated S1 screenshots Removal of references to Microtest Template updated